

# Managing Your Account

## How do I retrieve a forgotten password?

In order to retrieve your forgotten password, your registered email needs to be valid.

1. Open the app and on the login screen click on the Forgot Password link.
2. Enter the email address you used to join OfficialMe and click on Forgot Password button.
3. Once you receive the forgot password email, click on the link inside the email to change your password. If you don't receive the email, check your junk/spam folders and mark email as not spam if located there.
4. Change your password once the link opens the change password screen.

Unique solution ID: #1004

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